



**Workforce Development Board
Executive Committee
Watsonville Career Center, Room 2
Wednesday, November 4, 2020 8:30 a.m.**

18 W. Beach Street
Watsonville, CA 95076
(831) 763-8900
www.santacruzwb.com

NOTE: Due to the COVID-19 pandemic, and the directive of Governor Gavin Newsom in adjusting the Brown Act rules, public meetings will be allowed to be attended virtually until further notice. A public meeting room was made available for this meeting, but all participants chose to attend virtually, via Microsoft Teams.

The Chair called the meeting to order at 8:30 a.m., and a quorum was established. All participants attended virtually.

Committee Members in Attendance

Delk, Marshall
Destout, Elyse
Morse, Rob
Moss, Denise
Siegel, Carol – Chair
Slack, Ron

Committee Members Absent

None

Staff in Attendance

Chevalier, Katy – WTW Program Manager
Detlefs, Peter – WDB Business Services Mgr.
Gazza, Laurel – WDB Administrative Aide
Gray, Lacie – WDB Sr. Analyst
Paz-Nethercutt, Sara – WDB Sr. Analyst
Stone, Andy – WDB Director

Guests

No guests present

Subject: Public Comment

There was no public comment.

MEMBERS:

Carol Siegel, Chair
Santa Cruz Seaside Company

Rob Morse, Vice Chair
Pacific Gas and Electric Company

Lamont Adams, Business Manager
IBEW Local 234

Alia Ayyad, Director
Center for Employment Training

Diane Berry-Wahrer, Supervisor
California Department of Rehabilitation

KatieSetzler, Human Resources Director
Palo Alto Medical Foundation

Todd Livingstone, Assistant Director
Career and Technical Education
Watsonville/Aptos Adult Education

Christina Cuevas, Governing Board Trustee
Cabrillo College

MariaElena De La Garza,
Executive Director
Community Action Board

Marshall Delk, Vice President
Santa Cruz County Bank

Elyse Destout, Owner
Photography by Elyse Destout

Yuko Duckworth,
Employment Program Manager
Employment Development Department

Candice Elliott, Principal Consultant
Fortress and Flourish

Carmen Herrera-Mansir
Director, El Pajaro CDC

Sean Hebard
Carpenters Local 505

Mark Hodges, Director,
Regional Occupational Program
Santa Cruz County Office of Education

Barbara Mason,
Economic Development Coordinator
Santa Cruz County Economic Development

Chris Miller, Founder
ScratchSpace, LLC

Elisa Orona, Director
SC Health Improvement Partnership

Glen Schaller, Political Coordinator
Monterey Bay Central Labor Council, AFL-CIO

Bryce Root, Founder Owner
The Root Group

Shaz Roth, Executive Director & CEO
Pajaro Valley Chamber of Commerce

Dustin Vereker, Chief Beer Ambassador
Discretion Brewing Company

DIRECTOR:
Andy Stone

Subject: III. Consent Items:

C.1 – Approval of August 26, 2020 Meeting Minutes

C.2 – Data Dashboard

C.3 – AJCC Hallmarks of Excellence Action Plans PY 2020/21 Q1

C.4 – Contractor Activity Reports PY 2019/20 Q4

C.5 – WIOA Performance Negotiations PY 2020/2022

Action: It was moved to approve the Consent Agenda

Status: Motion to Approve: Marshall Delk

Motion Seconded: Ron Slack

Abstentions: None

Committee Action: All in favor, motion passed

Subject: IV. Administration Items:

A.1 – WDB Staff Updates

WDB Director Andy Stone and WDB staff gave the latest updates on WIOA Career Services, which included WDB Sr. Analyst Sara Paz-Nethercutt brief the committee on Goodwill Central Coast staffing status; Business Services update which included an introduction of the new WDB Business Services Manager., Peter Detlefs; and an update from Katy Chevalier, Program Manager for CalWORKS Employment Services.

Action: No action taken, informational item only.

A.2 – Strategic Plan Report Update

WDB Director Andy Stone recapped the Strategic Plan outline and status of the three main goals for 2020-21.

Action: It was moved to accept the WDB Directors' Operational Plan update for PY 2020-21 and recommend approval by the full Workforce Development Board.

Status: Motion to Approve: Rob Morse
Motion Seconded: Ron Slack
Abstentions: None
Committee Action: All in favor, motion passed.

A.3 – WIOA Transitional Jobs Policy

WDB Director Andy Stone discussed the newly completed WIOA Transitional Jobs Policy and together with WDB Sr. Analyst Sara Paz-Nethercutt, explained the placement process.

Action: It was moved to approve the locally developed WIOA Transitional Jobs Policy.

Status: Motion to Approve: Ron Slack
Motion Seconded: Marshall Delk
Abstentions: None
Committee Action: All in favor, motion passed.

A.4 – WDB Member Recruitment Update

Director Andy Stone reminded the committee that there were still two private sector business openings on the board and encouraged committee members to continue in their recruiting efforts.

Action: It was moved to accept the WDB member recruitment update.

Status: Motion to Approve: Marshall Delk
Motion Seconded: Rob Morse
Abstentions: None
Committee Action: All in favor, motion passed.

A.5 – WDB December 9, 2020 Meeting Planning

Director Andy Stone discussed the presentation topic “Developing and Maintaining an Effective Board” which is slated for the December 9, 2020 WDB full board meeting. He also asked the board to list any other topics they would like discussed and asked for a list of thoughts or questions for the presenter before the Thanksgiving holiday. Committee member Ron Slack asked staff if they had any needs that the board can help them fulfill.

Action: It was moved to direct that the WDB staff include the above stated items at the December 9, 2020 WDB full board meeting agenda.

Status: Motion to Approve: Ron Slack
Motion Seconded: Rob Morse
Abstentions: None
Committee Action: All in favor, motion passed.

V. Chairperson's Report

WDB Chair Carol Siegel thanked everyone for attending the meeting.

Meeting adjourned at 9:20 a.m.

**Next Meeting: Workforce Development Board Meeting
December 9, 2020 @ 8:30 am
Watsonville Career Center, Room 2
Virtual Attendance via Microsoft Teams**

**Executive Committee Meeting
March 3, 2021 @ 8:30 am
Watsonville Career Center, Room 2
Virtual Attendance via Microsoft Teams**